



Swansea University Sports Village Safety Operating Procedure

General Guidance

- Customers should not attend facilities if:
 - They have had a positive test for COVID-19
 - They are experiencing or had symptoms of COVID-19 within the last 10 days...
 - A new, continuous cough
 - A high temperature
 - Loss of sense of smell or taste or both
 - A member of their household has had symptoms or tested positive for COVID-19 in the last 14 days.
 - They have been contacted by a contact tracer from the Test, Trace, and Protect Programme, and told to isolate in the last 14 days
 - They have returned from a country outside of the UK that is not currently on the exempt list.
- In the event a customer becomes unwell with COVID-19 symptoms during a session, they must:
 - leave immediately, avoiding contact with others, surfaces, and equipment
 - notify group organiser/member of facility staff as soon as possible
 - adhere to Public Health Wales guidance.
- **Individuals/group organisers must inform facility staff of a suspected COVID-19 case immediately.**
- Social distancing guidance should be observed at all times, unless otherwise stated.
- Customers classed as vulnerable should seek medical guidance before attending.
- Staff will continue to provide First Aid cover. Injured persons will be encouraged to self-administer treatment where possible, with qualified First Aid staff overseeing. Where this is not possible, staff have been issued with appropriate PPE to safely administer treatment.
- All sessions must be pre-booked over the phone (01792 602400 / 07870 244761) or via email – itcstaff@swansea.ac.uk
- Where group bookings are made, it is the responsibility of **group organisers** to ensure names & contact numbers of all participants (including coaches) are collected & retained for Test, Trace & Protect purposes. In this situation, we, Swansea University, will retain contact information for group organisers only.
- Face coverings are now mandatory for all staff, students, customers and visitors whilst on site. Therefore, please be advised:
 - Face coverings must be worn by all customers/users when moving around Sport Swansea indoor facilities, but can be removed during sessions.
 - Face coverings are encouraged for all customers/users when traveling to/from/between outdoor facilities, but can be removed during sessions. However, masks and coverings are still a sensible precaution when moving around outside
- Customers must abide by facility rules at all times.

Athletics & Hockey Centre

At the Athletics & Hockey Centre, the following procedures will be in place:

- Car parking will be available in both gravel car parks, but a section of the rear gravel car park will be cordoned off to allow for safe pedestrian travel. Users are encouraged to park safe distances apart.
- Building access will be via the main entrance.
- Payments can be made at the staff office – we will be accepting cashless payments only, preferably contactless. There will be a queueing system in place at the main entrance, please be prepared to wait outside for a short time.
- There will be a sanitising station at the main entrance.
- The toilets in Reception will be available.
- Changing rooms & lockers will be **unavailable**.
- Hydrachill vending machine will be available, but the hot & cold drinks machines will not.

Hockey Pitches

- Where necessary, 15-minute gaps will be enforced between bookings to prevent groups overlapping during changeovers, whilst also allowing staff to sanitise equipment.
 - **Pitch fees will be reduced accordingly in lieu of this.**
 - We request that groups vacate pitches promptly after sessions in order to allow staff sufficient time to sanitise equipment ahead of next bookings.
- There will be a sanitising station located in the main thoroughfare of the compound area, serving both pitches.
- A one-way system will be in place on both pitches:
 - Access to the pitches will be via the respective alleyways.
 - Groups using pitches 1B & 2B will be required use the access gates the far side of the dugouts – please see map below.
 - Egress will be via the double gates that exit directly into the compound area.
- On arrival, pitch users will be required to wait in the alleyway of each pitch until the start of their booking.
 - Please observe social distancing rules whilst waiting.
 - Please ensure groups waiting for pitches 1A & 2A, wait in single file against the low pitch perimeter fence line, allowing a clear channel for individuals passing through to access pitch 1B & 2B gates.
 - It is the group organiser/COVID Officers responsibility to ensure all rules are adhered to. Failure to comply could result in the cancellation of future bookings.
- Rule of use:
 - No spitting or sharing of water bottles.
 - Equipment must not be shared (e.g. hockey sticks).
 - Dugouts will not be available in the short term.
 - Pitch capacities – all clubs to ensure compliance with their respective NGB guidance. For recreational/unaffiliated hockey/football/rugby groups please note the current guidance:
 - Football – [FAW Guidance](#) now permits:
 - Under 6-under 16 - 2 groups of 30 players per full pitch, 1 group per half pitch.
 - Over 16 – 1 group of 30 players per full pitch, or 2 groups of 15 (including coaches) per half pitch.

- Hockey – 2 groups of 30 players (including coaches) per full pitch, 1 group per half pitch.
 - Rugby – max groups of 10-15
- Social distancing – all clubs to ensure compliance with their respective NGB guidance at any given time. For recreational/unaffiliated hockey/football/rugby groups please note:
 - Football – tackling and marking is now permitted, but social distancing must be maintained before & after sessions.
 - No handling of the ball (apart from GK wearing gloves)
 - No throw-ins (pass-ins should replace these)
 - No hand contact (handshakes, fistbumps...etc)
 - Hockey – in [Phase 3](#) of its Return to Play, during which, adapted contact sessions are sanctioned. Social distancing must be maintained before & after sessions.
 - Rugby – the WRU have now lifted the temporary suspension of rugby in Swansea, meaning activities can resume under the current return to rugby guidelines – touch rugby is permitted, but tackling, wrestling, rucks, mauls, scrums & lineouts are not.
- Parents/spectators will not be permitted within the pitch perimeter fence line.
- Clubs/teams/groups to ensure compliance with NGB guidelines at all times.

Hockey Pitches – One-way System

